



**NOTICE INVITING QUOTATIONS**

National Institute of Technology Sikkim invites Quotations in sealed envelope for the **Sale of Scrap materials** as per the terms and condition mentioned in this tender document. The Tender/bid document can be downloaded free of cost from the website [www.nitsikkim.ac.in](http://www.nitsikkim.ac.in) or obtained from the office.

<i>Detailed Information</i>	
<b>Tender Floating Date</b>	January 07, 2021
<b>Tender Closing Date &amp; Time</b>	January 18, 2021, 5:00 pm
<b>EMD (Earnest Money Deposit)</b>	NIL
<b>Address for communication</b>	The Registrar, NIT Sikkim, Barfung Block, Ravangla, South Sikkim - 737139
<b>Tender Submission</b>	Tender/Bid may be deposited in the tender box or submitted in the Administrative Block at Reception/Registrar office.
<b>For any Clarification</b>	<a href="mailto:registrar.office@nitsikkim.ac.in">registrar.office@nitsikkim.ac.in</a>
<b>Website</b>	<a href="http://www.nitsikkim.ac.in">www.nitsikkim.ac.in</a>
<b>Number of Pages in the Tender Document</b>	7

**Registrar**

**Terms and Conditions Sale of Scrap/Waste Materials in NIT SIKKIM**

**Campus**

1. Quotations/bids are invited for the SALE of scrap/waste materials in NIT SIKKIM Campus on “**as is where is**” basis. The word “Lot” shall be used for the scrap/waste material subsequently in this document. The bidders are required to submit the bid in the proforma given in **Annexure B**.
2. **The duly filled, signed and stamped bid should** reach the office of the NIT Sikkim before or on the tender closing date as mentioned.
3. The sealed envelope should be superscribed as “**Sale of scrap/waste materials**” on the left side of the sealed envelope.
4. The contract is for sale of scrap/waste materials from the campus of NIT SIKKIM which are identified on the basis of “**as is where is**”.
5. The details the lots of the scrap/waste materials and their approximate quantity is given in **Annexure A**. It is desirable that bidder should inspect the lot before quoting/bidding.
6. The interested bidder may visit NIT SIKKIM campus between 10.00 AM to 3.00 PM in working days to inspect the Lot. They have to contact the store and purchase section for the same and can inspect the lots in the presence of the deputed staff of NIT Sikkim.
7. **The successful bidder (highest bidder) is required to submit Rs. 5000/- (Rupees Five thousand) as bid guarantee within TWO working days. Only on the submission of the bid guarantee amount in the account section of the institute within TWO working days the contract/order will be issued. Failing which, the amount deposited shall be forfeited and the committee may award the contract / order to the next highest bidder. The decision of committee in this regard shall be final and binding on all the bidders.**
8. **On successful execution of the order/contract the bid guarantee amount deposited shall be adjusted toward the total cost of the scrap at the time of depositing the total amount due for the Lot.**

9. **The successful bidder has to arrange for weighing the scrap** and have to make the payment of the lot within THREE working days from the date of issue of the contract/order. If the compliance of the above is not made by the successful bidder, then the work order will stand cancelled unless/otherwise the bidder request for extension and committee agrees for the same.
10. If successful bidder fails to comply with the terms and conditions of the tender document, the committee will invite the second highest bidder and may award the contract/order. No claim/ query from the previous successful bidder (highest bidder) shall be entertained by the institute in this regard. The decision of the committee shall be final and binding on all the bidder.
11. The entire Lot is to be lifted by the bidder within TEN days from the receipt of payment. The security and safety of the sold lots lies with the bidder and NIT Sikkim shall not be held responsible for any loss or removal of sold scrap lots.
12. **Weighing, Loading, Transportation and unloading will be the responsibility of the successful bidder on his own cost. In any case, no cost against any item/activity shall be borne by the NIT Sikkim.**
13. **The successful bidder should bring their own vehicle, equipment, tools, safety equipment, manpower and any other item/support/material required to lift the items and to transport the same from various locations in NIT SIKKIM campus.**
14. **Applicable tax and any other levies shall be borne by the successful bidder.**
15. Every loading will be done after prior intimation to the staff deputed for this work. The removal of scrap/waste material items should be made only in the presence of staff of Engineering Unit/concerned department and Security Section.
16. **Safety and security of the labour(s) deputed/engaged to collect/load/transport the lots of scrap/ waste material shall be sole responsible of the successful bidder. In any case NIT Sikkim shall not be held responsible for any kind of accident / injury / mishap occurred to the labour or representative of successful bidder while working in NIT campus.**

17. The job shall be done without damaging the premises, roads, drains, etc. of NIT Sikkim campus. In case of any damage to the NIT Sikkim property/premise in possession, the bidder has to bear the cost or get the damage make good.
18. The successful bidder will not be permitted to sort out materials as removable or not. The entire lot which would consist of scrap, waste and condemned materials should be taken as a whole.
19. The material should be collected only in trucks licensed to carry such products and it shall be the responsibility of the bidder to indemnify from all concern legal consequences arising out of this.
20. No other material other than the items earmarked for sale and disposal should be taken from the site.
21. NIT Sikkim, reserves the right to accept / reject the offer(s) or cancel the whole bidding process without assigning any reason thereof. The decision of NIT Sikkim will be final and binding on the bidder(s). BIDDERS are not entitled to claim any damage or compensation in case of such cancellation.
22. Jurisdiction: The disputes, legal matters, court matters, if any shall be subject to Sikkim jurisdiction only.
23. In case of two or more bidders quoting the same rate, committee will negotiate and invite the rate quotation again in sealed envelope or go for auctioning process among them. However, the decision of committee in this regard shall be final and binding on all the bidders.
24. The rates quoted should be legible and free from over-writing. Corrections, if any, should be duly attested by the authorized signatory. Rates should be written both in words and in figures. All the pages of the tender documents should be signed by the bidder. Unsigned bids will be summarily rejected.
25. All payments from the bidder under the contract shall be made in Indian Currency.
26. Quotation/bid submitted without fulfilling the terms and condition mentioned in this this document or in in contravention to the tender document are liable to be rejected.

27. The signed tender document and the annexures (if any) shall be integral part of the contract awarded to the successful bidder.
- 28. Lifting order will be issued only on receipt of total amount of the Lot of scrap/ waste materials by the successful bidder. The successful bidder can deposit the amount due in the form of Cash/DD/NEFT/online mode acceptable to the NIT Sikkim. DD should be in favour of “The Director NIT Sikkim” payable at Ravangla.**
29. NIT SIKKIM will not be responsible for any loss suffered by the bidder or his/her representative for whatsoever reason may be.
30. Late tenders are liable to be rejected.
- 31. The PAN card of the bidder must be submitted along with the quotation.**
32. The sealed quotation shall be sent/submitted to:

**The Registrar,  
NIT Sikkim, Ravangla  
South Sikkim, 737139**

-sd/-

**Registrar**

**Annexure A**  
**Schedule of Estimated Materials**

<b>Sl. No.</b>	<b>Particulars of Scrap Materials</b>	<b>Approximate Quantity in Kgs</b>
1.	Iron Materials	800 Kgs
2.	GI Sheet	200 Kgs
3.	Plastic	100 Kgs
4.	SS (Stainless Steel) Material	100 kgs

**Note:**

33. The Quantity mentioned above is based on estimate and may be more or less on actual weighing.
- The bidder has no right to claim minimum/maximum quantity for sale.
  - The successful bidder has to arrange for weighing the scrap material.

(Annexure-B)

**Financial Bid**

<b>Sl. No.</b>	<b>Particulars of Scrap Materials</b>	<b>Rate per Kg (in Rupees)</b>	<b>Rate per Kg (Rupees in Words)</b>
1.	Iron Materials		
2.	GI Sheet		
3.	Plastic		
4.	SS (Stainless Steel) Material		

*All charges (taxes, transportation, etc.) shall be the responsibility of the bidder and shall not be deducted from the amount payable to NIT Sikkim.*

Signature of the bidder  
with seal of the company